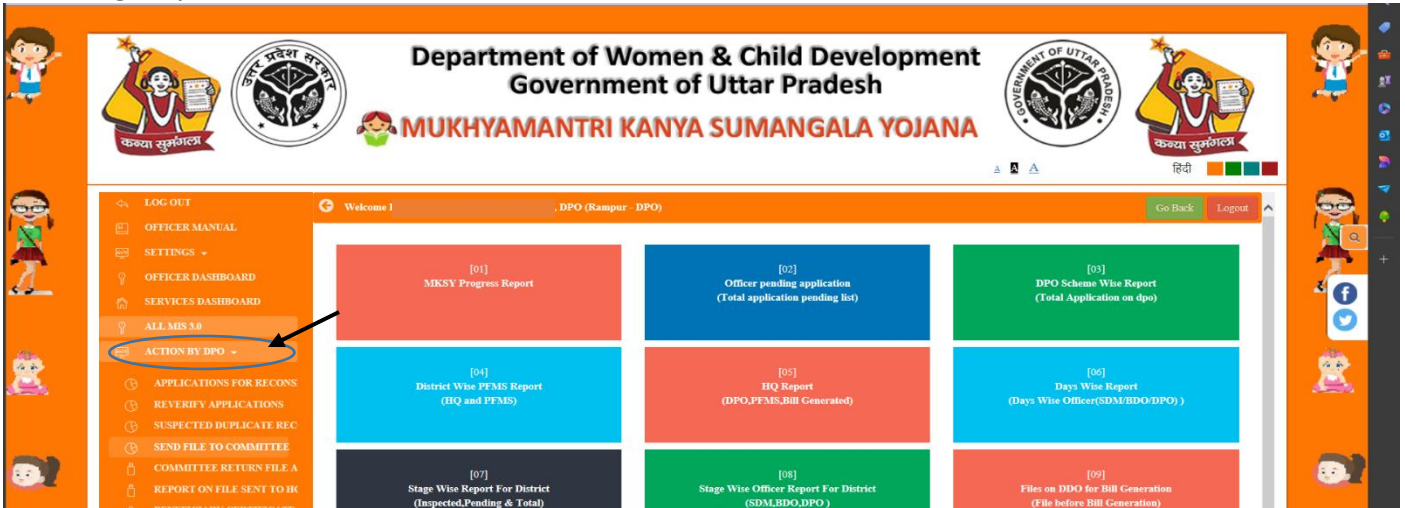


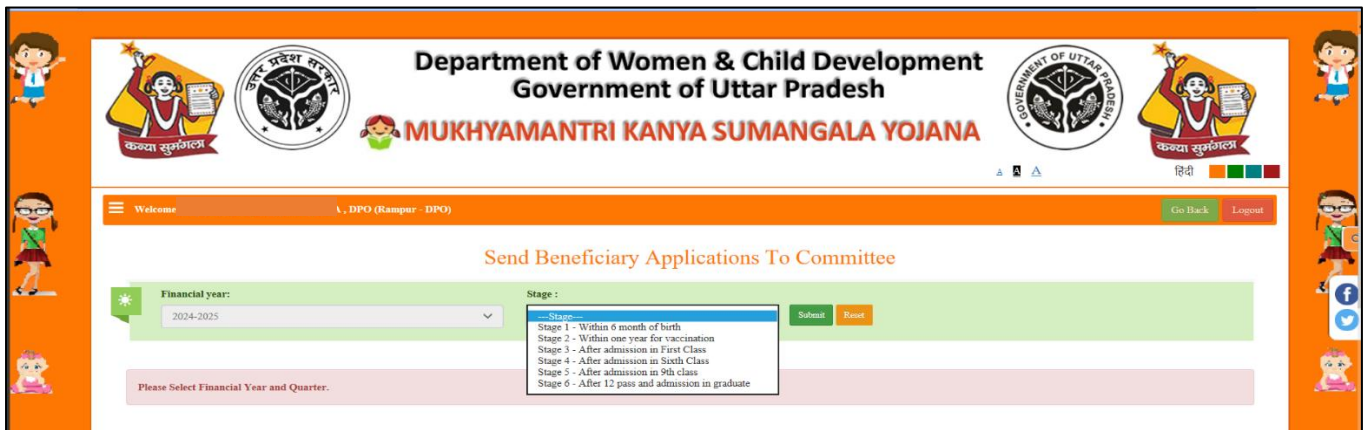
# Committee File Recall and Re-Submit

The files already sent by the DPO to the Committee will be recalled by the DPO for rejection of the application(s).

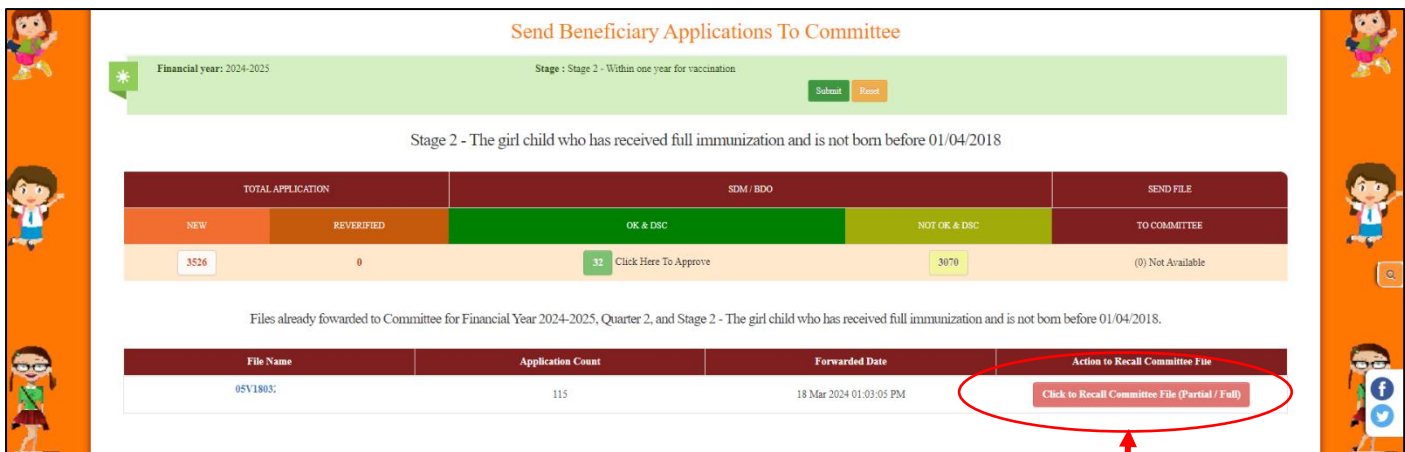
Click on the **Send File to Committee** sub-menu in the Action by DPO dashboard menu. And follow the following steps:



1. After click on the **Send File to Committee**, Select the stage and submit to get file list.

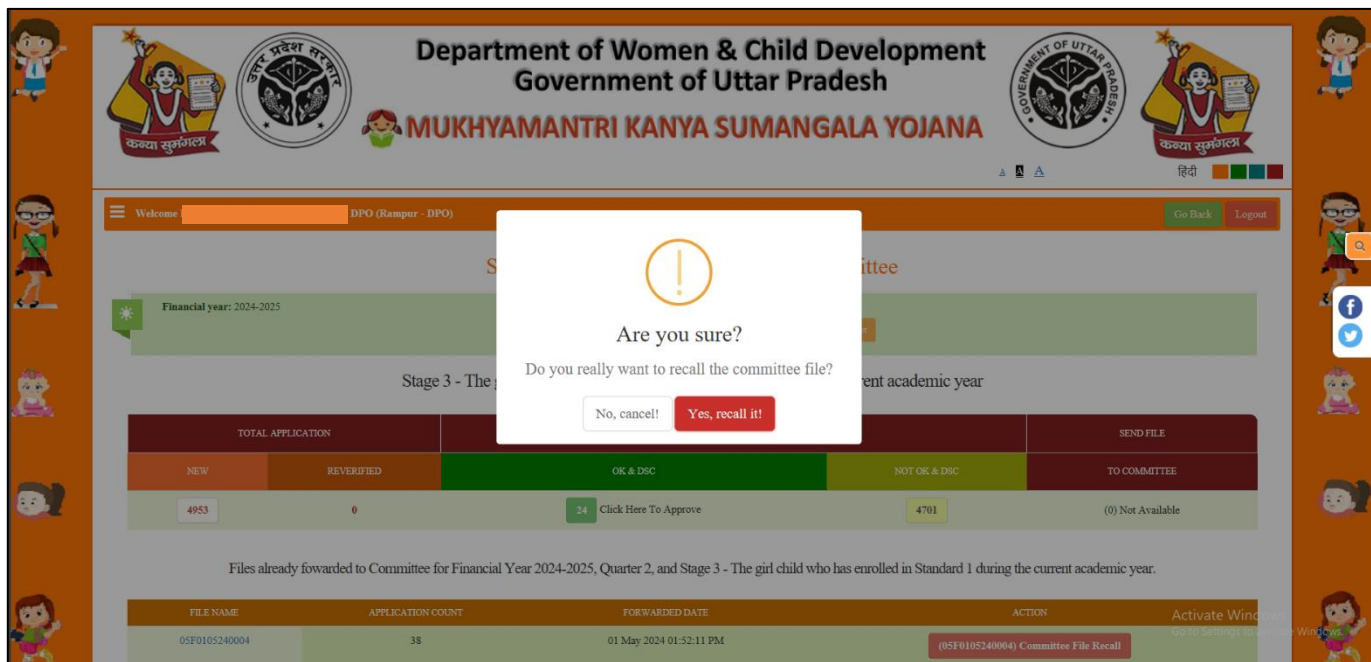


2. Click on Action Button **Click to Recall Committee File (Partial / Full)** in Committee File List:



To view, Click to Recall Committee File (Partial / Full)

3. For file recall, click on 'Yes, recall it!' And to cancel click on 'No, cancel!'



4. After click on 'Yes, recall it!'. Show the list of application committee file. DPO Recommendation
5. If you want to keep application in committee file, then Select Checkbox on **keep in the File (Auto Selected)**.
6. If want to **Reject the application**, Select Checkbox of **Reject the Application** and Enter **Rejection Remarks**.
7. Now Check **Note** at bottom side, Select Checkbox to show final submit button.

**Beneficiary list for the District level Committee**  
 ( REJECT APPLICATIONS IN RECALLED COMMITTEE FILE: ( ) )  
 OFFICER DETAIL : LAVKUSH KUMAR BHARGAVA , DPO (RA )  
 STAGE 5 - THE GIRL CHILD LIST WHO HAS ENROLLED IN STANDARD 9 DURING THE CURRENT ACADEMIC YEAR

S.NO	MESY NO / INSPECTION REPORT	APPLICATION NO / APPLICATION DATE	APPLICANT NAME	GIRL CHILD NAME	AMOUNT	DPO RECOMMENDATION
1	WU2405000 <a href="#">View Inspe</a>	2405N 21/01/2	SHAMA PARVEEN	SIDRA	₹ 3000.00	<input checked="" type="radio"/> Keep it in file <input type="radio"/> Reject the application
2	WU2205000 <a href="#">View Inspe</a>	2405N 16/02/2	MEHRAJPARVEEN	ILMANAAZ	₹ 3000.00	<input checked="" type="radio"/> Keep it in file <input type="radio"/> Reject the application
3	WU2405000 <a href="#">View Inspe</a>	2405N 19/02/2	Pushpa	Ishika	₹ 3000.00	<input checked="" type="radio"/> Keep it in file <input type="radio"/> Reject the application
4	WU2405000 <a href="#">View Inspe</a>	2405N 23/02/2	NITUYADV	SEJALYADAV	₹ 3000.00	<input type="radio"/> Keep it in file <input checked="" type="radio"/> Reject the application <input type="text" value="Enter Remarks here"/>

**Note** : Application once rejected by DPO will be considered as completely rejected. Please check the application once thoroughly before rejecting it.

[Save DPO Recommendations To Reject the application of Committee File](#)

[Click Here to Check Given Note](#)

[Click Save DPO Recommendations](#)

After that, click on “**Save DPO Recommendations to reject the application of Committee File**”. And Add DSC with Remarks to Save Recommendation.

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